THE CORPORATION OF THE TOWNSHIP OF LIMERICK
89 Limerick Lake Road., Gilmour, ON K0L 1W0
Telephone: (613)-474-2863 | Website: www.limerick.ca

THE CORPORATION OF THE TOWNSHIP OF LIMERICK

ENTRANCE PERMIT INFORMATION AND APPLICATION

The following is a summary of the Corporation of the Township of Limerick's Entrance Permit Process. This Entrance Permit process is applicable to all property owners wishing to have entrance access on property that is under the jurisdiction of the Township of Limerick.

*If access to your property is from a Provincial Highway, you must obtain your entrance permit from the **Ministry of Transportation** (MTO). Toll Free: 1 (800)-554-0487.*

GENERAL INFORMATION

✓ Prior to submitting an application, the applicant is to prepare and provide the municipality with the following information (*by completing the provided form*);

- Property address;
- Public Roadway and any nearby roadway that may impact the location of the entrance;
- Dimensioned property limits;
- Location of proposed entrance, including width, setback from property lines, identification of hydro poles, trees, hydrants, etc., situated on municipal right-of-way in the location of proposed driveway; setback from any trees or hydro poles within the vicinity of the proposed entrance.

✓ The applicant is to stake out the location (at the property line) of the proposed driveway.

✓ The applicant is to submit this Entrance Permit Application and all required fees to the Township of Limerick before any work is to begin.

✓ The Public Works Supervisor for the Township of Limerick will conduct a site visit for approval of the entrance location.

✓ Final entrance inspection will occur once occupancy has been given for the property through the Building Department.

The following application must be completed for any proposed entrance, entrance modification, or for any temporary access point within the Township of Limerick that is to be used for any construction activity:

DRIVEWAY ENTRANCES

1. Approval of any entrances or egress, temporary or otherwise, is conditional upon inspection by the Public Works Supervisor of Limerick Township.
2. A permit must be obtained before commencing work concurrently with a building permit or site alteration that will require truck and/or equipment access.
3. The proposed entrance location shall be staked by the applicant at the desired location.
4. Maximum width of six (6) meters or twenty (20) feet for an entrance way, unless otherwise approved in writing by the Manager of Public Works.

THE CORPORATION OF THE TOWNSHIP OF LIMERICK
89 Limerick Lake Road., Gilmour, ON K0L 1W0
Telephone: (613)-474-2863 | Website: www.limerick.ca

Date of Application (mm/dd/yyyy): _____

APPLICANT INFORMATION:

Name of Applicant: _____

Address: _____

Postal Code: _____ _____ Telephone: _____ Email Address: _____

LOCATION OF REQUIRED ENTRANCE:

Civic Address: _____

Lot No.: _____ Concession No.: _____ Plan No.: _____

Roll No.: 1251 0000 _____ _____ 0000

Access Required For (*detailed description of the use of the property and building(s) served by this entrance*):

_____

_____

_____.

APPLICATION IS HEREBY REQUESTED FOR:

- ☐ Construct an unpaved entrance
- ☐ Move an existing entrance for other than its original, present, or normal use (ex., change of classification from residential to commercial)
- ☐ Construct a temporary entrance or use of any part of the Municipal right-of-way as a means of temporary access to and from a property
- ☐ FARM ENTRANCE ONLY

Each application MUST be accompanied by a sketch showing the following:

1. The location of the entrance showing the boundaries and dimensions of the property what it is to service.
2. Proximity to other entrances (closest 911 number)
3. Use of adjoining lands (e.e., residential, agricultural, commercial etc.)
4. The location, width and names of all road allowances, rights-of-way, streets or highways abutting the property, indicating whether they are public traveled road, private roads or rights-of-way or unopened road allowances.

IMPORTANT: Entrance Permits location MUST be clearly flagged/marked at the involved property. Please, use the space below for your sketch, and please indicate NORTH

THE CORPORATION OF THE TOWNSHIP OF LIMERICK
89 Limerick Lake Road., Gilmour, ON K0L 1W0
Telephone: (613)-474-2863 | Website: www.limerick.ca

OFFICE USE ONLY

FOR ENTRANCE PERMIT

This Permit is issued to: _____

Address: _____

As a means of access to:_____

Lot No.: _____ Concession No.: _____

Road and Location: _____

Such entrance shall not be used as a means of access to any type of establishment other than that described herein.

Entrance to be:

- ☐ A: CONSTRUCTED
- ☐ B: ALTERED

Culvert Required:

- ☐ A: CONSTRUCTED
- ☐ B: ALTERED

Culvert Size: _____

Further Remarks: _____
_____
_____
_____.

FOR 911 # MEASUREMENT

Measurement: _____ meters from _____ (nearest 911 # sign).

Numbers are:

- ☐ A: INCREASING
- ☐ B: DECREASING

The issue of this permit by the Corporation of the Township of Limerick does not relieve the holder of the responsibility of complying with relevant Municipal By-laws.

Dated at Limerick this _____ day of _____ 20_____.

Limerick Township Public Works Supervisor Signature: _____