



AGENDA
Special Council Meeting - BUDGET 2023
Monday, March 20, 2023
7645 Highway 620, Coe Hill 10:00 AM

Page

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

That the agenda for the Special Council Meeting of March 20, 2023, be approved as presented

3. DECLARATION OF CONFLICT OF INTEREST

4. 2021 BUDGET DISCUSSION

2 - 26

4.1. 2023 Budget Presentation
[Budget Presentation](#)

5. ADJOURNMENT

2023 BUDGET

MARCH 20, 2023



DEPARTMENT - COUNCIL

2022 Budget	-	\$64,200
2022 Actual	-	<u>\$62,369.14</u>
Difference	-	\$1,830.86

2023 Proposed Budget - \$65,500
2% increase from 2022

Increase is driven by inflation and cost of living.

Conference Attendance Costs, Mileage, and Salaries have all been affected by these factors

DEPARTMENT - ADMINISTRATION

2022 Budget -	\$453,100
2022 Actual -	<u>\$448,599.04</u>
Difference -	\$4,500.96

2023 Proposed Budget - \$494,700
9% increase from 2022

Increase is driven by inflation, COLA,
Legal Costs and Insurance Costs

Insurance is projected to increase by
32.5% over 2023, or \$28,500

PAD, Digital Signatures, AR Programs
purchased to streamline accounting and
billing processes in the office.

We put this in the budget in place of a
reserve contribution for 2023

DEPARTMENT - FIRE

2022 Budget -	\$172,300
2022 Actual -	<u>\$175,025.30</u>
Difference -	\$2,725.30

2023 Proposed Budget - \$194,150
12.7% increase from 2022

Increase due to legislated training Requirements for all Fire Fighters to have Fire Fighter 1, approx. \$1000 per person per course.

First Aid Training also required for Fire Fighters

DEPARTMENT - BUILDING

2022 Budget - \$25,000
2022 Actual - \$23,867.80
Difference - **\$1,132.20**

2023 Proposed Budget - \$28,800
15.2% increase from 2022

2023 RED Grant – +\$15,108.34
= \$43,908.34
75.6% increase from 2022

Contract by CBO is reflected in the budget line.

RED Grant Application has been submitted but not yet approved, this amount is reflected in the second increase

DEPARTMENT – BY-LAW

2022 Budget -	\$9,800
2022 Actual -	<u>\$5,763.44</u>
Difference -	\$4,036.56

2023 Proposed Budget - \$6,500
33.7% decrease from 2022

This department was introduced in 2022. Estimated costs included start up such as computer, office set up, and phone.

2023 costs include any additional training required, mileage, uniform and phone.

DEPARTMENT - ROADS

2022 Budget - \$ 977,200.00
2022 Actual - \$ 956,951.95
Difference - \$ 20,248.05

2023 Proposed Budget - \$1,071,500
9.7% increase from 2022

Fuel and Heating Costs are diving up the overall budget significantly.

\$33,187.78 over budget on Diesel alone last year (92% increase over previous year)

Expected increases in all delivery fees and product pricing due to inflation

DEPARTMENT - DISPOSAL

2022 Budget -	\$ 136,000
2022 Actual -	<u>\$ 114,871.61</u>
Difference -	\$ 21,128.39

2023 Proposed Budget - \$136,000
0% increase from 2022

This department will stay at a 0% increase.

Money is available for minor upgrades to the Disposal Site, including updated signage and lighting

DEPARTMENT - PLANNING

2022 Budget -	\$ 5,500
2022 Actual -	<u>\$ 2,696.43</u>
Difference -	\$ 2,803.57

2023 Proposed Budget - \$0
**Removal of this section, as this
Should be offset by the receivables
And deposits on the Revenue side**

With the new accounting add-ons, we are able to track and monitor all planning matters as receivables, eliminating the need for an operational budget to reflect estimated purchases throughout the year.

This includes all planning matters such as:
Shoreline Road Allowances
Minor Variances
Rezoning Applications

DEPARTMENT – LIMERICK COMMUNITY CENTRE

2022 Budget -	\$ 31,500
2022 Actual -	<u>\$ 30,263.40</u>
Difference -	\$ 1,236.60

2023 Proposed Budget - \$31,500

0% increase from 2022

Operating Budget remains the same as last year for the Limerick Community Centre

This year we would like to give the building a small upgrade with some fresh paint and minor maintenance projects

Rental's will hopefully increase this year to help offset operating costs

DEPARTMENT – MISCELLANEOUS

2022 Budget -	\$ 306,092.41
2022 Actual -	<u>\$ 702,047.89</u>
Difference -	\$ 395,955.48

2023 Proposed Budget - \$197,440.61
35.5% decrease from 2022

Derecho was the biggest impact in this department. Clean up costs submitted to MMAH approximately \$431,000

If we get approved for entire submission, eligible reimbursement \$402,749.46, which would be returned to the reserve accounts

ICIP Grant from 2021 is now fully complete and submitted, so has been removed.

DEPARTMENT - REVENUES

<u>Department</u>	<u>2022</u>	<u>2023</u>
Miscellaneous	\$576,038.29	\$501,231.00
Fire Dept	\$53,200.00	\$50,500.00
Roads Dept	\$750.00	\$750.00
Disposal Dept	\$24,751.28	\$19,500.00
Building Dept	\$22,876.00	\$18,600.00
Limerick Community Centre	\$1,210.00	\$1000.00
Federal Government Grants	\$21,469.79	\$21,496.00
Other Funding	\$0	\$378,841.95
TOTAL	\$700,295.36	\$992,368.95

BUDGET - RESERVES

RESERVE ACCOUNT	2022	2023	TOTAL
Admin Reserve	\$12,500	\$0	\$12,500
Fire Reserve	\$225,512.45	\$60,000	\$285,512.85
Roads Reserve	\$573,654.51	\$150,000	\$723,654.51
Disposal Reserve	\$220,183.27	\$25,000	\$245,183.27
Limerick Community Centre	\$22,500	\$7,500	\$30,000
Miscellaneous Reserves	\$7,500	\$2,500	\$10,000
TOTAL	\$1,061,850.23	\$245,000	\$1,306,850.23

****MDRA Funding will be applied to the Roads Department when received, this amount is Estimated at 90% - \$387,847.73, bringing the total Roads Reserve to \$1,111,502.24**

BUDGET INCREASE

Largest Budget Impact Items

Insurance - 32.5% Increase

Diesel – 92% Increase

Legal – 66% Increase

2023	Expenses	-	\$ 2,301,527.28
2023	Revenues	-	<u>\$ 1,007,427.29</u>
2023	Difference	-	\$ 1,294,029.99

2023 To be raised by taxes - \$ 1,294,029.99

2022 To be raised by taxes - \$ 1,007,427.29

Difference - **\$ 102,234.29**

Increase over last year = 8.58%

ASSESSMENT INCREASE

2023 TOTAL TAXABLE ASSESSMENT	-	\$140,369,100
2022 TOTAL TAXABLE ASSESSMENT	-	<u>\$139,157,500</u>
DIFFERENCE	-	\$ 1,211,600
INCREASE IN ASSESSMENT	-	0.87%

RESIDENTIAL ASSESSEMENT	-	\$ 139,337,100
NON-RESIDENTIAL ASSESSEMENT	-	\$ 1,032,000

OVERALL LEVY INCREASE

2 Options

PROPOSED FINAL LEVY INCREASE
FOR 2023 (excluding RED Grant)
5.45%

PROPOSED FINAL LEVY INCREASE
FOR 2023 (Including RED Grant)
6.28%

** RED Grant has not yet been
Approved, the percentages show
Impact with and without the Grant **

INCREASE IN DOLLAR VALUE

2% INCREASE

\$213,000 Assessment Value
=
\$55.51 increase per year
Or
\$4.63 per month

5.45% INCREASE

\$213,000 Assessment Value
=
\$151.25 per year
Or
\$12.60 per month

6.38% INCREASE

\$213,000 Assessment Value
=
\$177.06 per year
Or
\$14.75 per month

\$405,000 Assessment Value
=
\$107.43 increase per year
Or
\$8.95 per month

\$405,000 Assessment Value
=
\$292.74 increase per year
Or
\$24.39 per month

\$405,000 Assessment Value
=
\$342.69 increase per year
Or
\$28.56 per month

OTHER MUNICIPALITIES

Centre Hastings	–	6.83%	Peterborough County	-	8%
Kawartha Lakes	–	4.5%	Montague Township	-	4.52%
Ivy Township	-	4.58%	Hawkesbury	-	5.12%
Smith Falls	-	3.38%	Rideau Lakes	-	6.0%
Northumberland	-	6.0%	Greater Napanee	-	6.0%
South Algonquin	-	5%			

FUTURE NEEDS

2017 INTERNATIONAL DUMP TRUCK REPLACEMENT

CURRENT APPROXIMATE COST - \$350,000-\$400,000

2-3 YEAR WAITING LIST FOR TRUCK ORDERS

NEED APPROVAL OF COUNCIL TO ISSUE A
TENDER FOR A REPLACEMENT TRUCK

ASSET MANAGEMENT PLAN IS 10 YEARS FOR TRUCK REPLACEMENT

FUTURE NEEDS

MUNICIPAL GARAGE ROOF REPAIR

2016 ROOF WAS REPLACED

2022 SIGNIFICANT DAMAGE WAS NOTICED ON THE ROOF IN THE FALL PATCHES WERE PLACED BEFORE WINTER

PATCHES WILL BE ASSESSED ONCE THE SNOW IS GONE.

QUOTES RECEIVED FOR FULL ROOF REPLACEMENT = \$100,000
THIS INCLUDES INSULATION IN THE ROOF DEPENDING ON WATER DAMAGE DISCOVERED

FUTURE NEEDS

PLOW FOR 2021 DODGE PICKUP

Installed Plow and Harness -	\$ 14,000
Surplus Plow	\$ <u>-3,000</u>
Purchase Price	\$ 11,000

Plow is required to be installed on the 2021 Dodge for parking lots, intersections, etc.

2015 FORD PLOW SURPLUS

Surplus Plow = \$3,000 - apply to new purchase

This plow is worn out and starting to cost significant Money to repair each year

FUTURE NEEDS

2015 FORD PICKUP

Move to the Fire Department

Cannifton Garage can convert this into a “Rapid Response Truck” or “Bush Truck” for approximately \$30,000

SURPLUS: Rescue Unit (\$26,000)

Used Bush Truck - \$150,000 - \$250,000

New Bush Truck - \$400,000 - \$500,000

2021 DODGE PICKUP

If 2015 Ford is moved to the Fire Department, the 2021 Dodge would be its replacement.

A New Pickup will need an issued RFQ/RFP

This can be a project for the 2024 Budget, but we Need to install the plow on it for 2023-2024 Winter Season as back up in the event the 2015 breaks down

Approx Cost - \$60,000 - \$80,000

FUTURE NEEDS

GENERAC SYSTEM

The Generac System at the municipal garage has been malfunctioning

It only runs the Garage/Office, not the Fire Hall.

With the failing Generac System, emergency Services may potentially be disrupted.

Who's Responding App runs through the Municipal Garage and requires power at all times

HYDRO SYSTEM

Municipal Garage and Fire Hall have separate Hydro Bills. Each one has a separate delivery charge Each month.

We have a contact through Hydro that has stated he can combine the two services, and connect to a Generac that Runs the entire building. Delivery Charges are approx. \$500 per month, which could be cut in half.

January – Garage

Usage: \$322.70

Delivery: \$362.12

January – Fire Hall

Usage: \$188.04

Delivery: \$ 232.20

FUTURE NEEDS

SALT/SAND DOME

Proposed Project for 2024 unless funding through grants can be found

Quotes have been received from multiple companies, with the total approximate cost to be around \$170,000 with an asphalt base

2024 OCIF Funding \$100,000

2021-2024 Gas Tax \$ 60,000

Remaining Balance \$ 10,000

Time frame allows for a work plan and drawings to be created prior to construct



FUTURE NEEDS

USED EXCAVATOR PURCHASE

Cost: \$150,000 – Good Condition, Used

Each year roughly \$20,000 is spent renting
An Excavator for 2 months a year

Can be used for a wide variety of jobs, including
Brushing, rock breaking, road widening, waste site
Compacting, and more

Investment would pay for itself within 5-6 years

Enclosed Cab for the waste site to protect Health
And Safety of employee
(Cold Weather, Hot Weather, Insects, smell)

SURPLUS ITEMS

To offset cost of Purchase, we propose a surplus
Of the following items:

2010 International Dump Truck	-\$30,000
2001 Case Dozer	<u>-\$20,000</u>
Total Surplus	\$ 50,000

We can also use Scrap Metal return from the waste
Site to apply to the price of the Excavator each
Year until it is paid for.